# 2023-2024 BADGER FAMILY HANDBOOK

Parent and Family Program

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# **CAMPUS RESOURCES**

#### WELCOME, BADGER FAMILIES!

One of the great things about choosing UW–Madison is that you have a community that cares along with you on this journey.

In Student Affairs and across the university, we have teams of people to support your student's success both inside and outside the classroom. As your student takes on more responsibility and independence, we consider your partnership as their coach and mentor an important part of the experience.

This Badger Family Handbook, organized by our wonderful Parent and Family Program, provides an overview of academics, involvement, health, housing, finances, and other key topics. It also includes a timeline to help keep track of the transitions and milestones your student may experience their first year at UW–Madison.

Always feel free to call the Parent and Family Program (1-877-262-3977), email (parent@uwmad.wisc.edu), or visit their website (parent.wisc.edu) for resources or answers to your questions. Bottom line – we are here for your student, and we are here for you.

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All the best on the exciting journey ahead. On, Wisconsin!

Ini Recon

Lori Reesor, PhD Vice Chancellor for Student Affairs



# ACADEMICS

UW-Madison has eight undergraduate schools and colleges: College of Agricultural and Life Sciences, Wisconsin School of Business, School of Education, College of Engineering, School of Human Ecology, College of Letters & Science, School of Nursing, and School of Pharmacy. *The Guide* (guide.wisc.edu) is the official record of the degrees, majors, and certificates offered at UW-Madison. It lists the requirements needed for these programs, as well as the list of courses presented by each school and college. To be successful, students should be familiar with the requirements for their specific schools and colleges.

# Advising

#### Academic Advising

An extensive network of advisors is here to help students connect to campus resources and reach their academic and career goals. All undergraduates are assigned to an advisor in their area of academic interest or to an advisor in the Cross-College Advising Service who specializes in working with undergraduates who are in the process of deciding their major. Students should meet with their advisors at least once per semester and discuss topics beyond course enrollment, such as connecting majors to careers, getting involved, and creating a graduation timeline. **advising.wisc.edu** 

#### **Career Advising**

Every student is encouraged to work with a career advisor and can start career advising as early as the first semester. Each individual school or college offers career services, and the Career Exploration Center (CEC) works with students exploring different majors and careers. Links to each of the campus career services offices are available online. **careers.wisc.edu** 

# Learning Support Resources

Learning support resources come in many forms around campus. Services range from the general (e.g., Greater University Tutoring Service, Writing Center) to the specific (tutoring programs for departments [e.g., Mathlab, History Lab] and courses [e.g., English 100, Biochemistry 501]). Resources span academic fields as well as the physical campus, with some tutoring centers offering satellite locations for convenience. Below are three campus wide services; a comprehensive list of resources is available at **academicsupport.wisc.edu**.

#### Academics in University Residence Halls

University Residence Halls offer free tutoring in convenient locations for chemistry, mathematics, and writing throughout the week. Housing also provides convenient on-site academic advising in several residence halls through the Cross-College Advising Service (CCAS). www.housing.wisc.edu/residence-halls/academics

#### Greater University Tutoring Service (GUTS)

GUTS provides free peer-to-peer tutoring for students in a variety of subjects, including academics, study skills, conversational English, and foreign language. **guts.wisc.edu** 

#### Writing Center

UW Writing Center tutors can help students with writing in all disciplines and at all levels. The center also offers free writing workshops that cover exams, research papers, job portfolios, and more. **writing.wisc.edu** 

# How to Obtain Enrollment Verification

Students can print a letter certifying enrollment status (full-time, halftime, etc.) for insurance, scholarships, and more, by logging in to Student Center, selecting the "Academic Records" tile, selecting the "Print Enrollment Verification" option, and clicking submit. For more information on enrollment verification, visit **registrar.wisc.edu/verification/**.

Students who need enrollment verification to meet Wisconsin voter ID requirements should print the "voter enrollment verification" letter, which is also available within the "Academic Records" tile in Student Center (or by visiting **go.wisc.edu/verify**). For more on student voter information, visit **vote.wisc.edu**.

# **Class Enrollment**

First-year students enroll in their classes during orientation (SOAR). Continuing students start enrolling for spring-term classes in November, summer-term classes in March/April, and fall-term classes later in April. Students are encouraged to meet with their advisors or advising groups (contact information is listed in MyUW under Academic Navigator) for help choosing courses that fit their academic goals. Advisors' schedules get tight during these enrollment times, so students should plan ahead. Before enrollment each fall and spring semester, students are required to complete a Pre-Enrollment Checklist, which will appear in the "Tasks" tile of Student Center. A "hold" preventing enrollment will be in place until this checklist is complete, so it's important for students to finish this checklist as early as possible. It's also good practice for students to check Student Center to confirm that there are no holds on their academic records. Holds can be related to many things, including library fines, tuition payments, or simply the need to meet with an advisor. Some holds will not allow class enrollments until they are cleared. registrar.wisc.edu/enrollmentoverview

#### **Textbooks and Class Materials**

Instructors may require specific textbooks, photocopied course packets of selected readings, or other materials such as lab equipment and art supplies.

There isn't one single place where all instructors list materials. Students should look for email messages from instructors before the start of class, as some instructors use email to send the list of required materials. When instructors have finished selecting required textbooks and other materials, students can find that information in a few places:

- The Course Search & Enroll app (enroll.wisc.edu), which shows textbook information in the "Sections" detail panel of many classes.
- The "Textbooks" and "Courses" widgets in MyUW.

Campus libraries have many course materials reserved for short-term loan (**library.wisc.edu/borrow-request/course-reserves-materials**). Course packets are available at various campus copy shops.



Education records at UW–Madison are protected by federal regulations, which govern student privacy, access to student records, and indicate how the university may share information about its students. FERPA, or the Family Educational Rights and Privacy Act, is often used as the umbrella term for the disclosure of, or access to, education records (**studentprivacy.ed.gov**).

Generally, UW–Madison must have the student's written permission to release any information from the education record, with exceptions for school officials with legitimate educational interest and other conditions described at **registrar.wisc.edu/ferpa**.

However, as a publicly funded state institution, UW–Madison is required by state law to provide "directory information" about its students to third parties who request it. Directory information includes name, addresses, email, telephone, major, class standing, dates of attendance, etc. Students have the right to tell UW–Madison to restrict the release of their directory information. Students are required to review and have the opportunity to edit these settings as part of the Pre-Enrollment Checklist or anytime in their Student Center under the "Profile" tile. Students have the right to inspect and review their education records maintained by UW–Madison. Students can request that UW–Madison correct records that they believe to be inaccurate or misleading.

Restricting the release of information can also have unintended effects. For example, if the student makes a Dean's List and has chosen to restrict their addresses, UW-Madison would not be able to announce the student's name to hometown newspapers.

UW-Madison releases student education records to parents or guardians only with the student's written consent. Students have many ways to print or send their own academic records. We encourage parents and students to talk openly with one another about classes, grades, balance on food account, and other information. For more on education records, visit **registrar.wisc.edu/ ferpa** or call the Parent and Family Program at **1-877-262-3977**.

### Libraries

The UW-Madison Libraries rank among the top research libraries in North America. Librarians provide students with on-demand research assistance in person and via chat, text, and phone. Instructional tutorials and workshops also assist students during all stages of the research process. Libraries provide free access to equipment (e.g., laptops, cameras) and a variety of spaces for all types of study needs. **library.wisc.edu** 

# **Technology Support**

The Division of Information Technology (DoIT) provides technology services to UW-Madison. DoIT provides no-charge access to security, productivity, research, and utility software for students, including Microsoft 365, through the Campus Software Library. DoIT also offers tech classes and training sessions as well as cybersecurity support and file storage resources such as Box, Google Workspace (Google Drive) or Microsoft OneDrive. The DoIT Help Desk offers on-campus support for students seven days a week, as well as remote support via phone, email, and live chat. Call **608-264-HELP (4357)** for fastest service. Learn more at **it.wisc.edu**.

# Studying or Interning Abroad

#### Study Abroad

The International Academic Programs (IAP) office offers more than 200 programs spanning six continents for students of all majors. Study abroad courses can count toward degree requirements, allowing students to stay on track for graduation. Many programs offer internship, research, and service-learning components. Scholarships, grants, and financial aid are available.

IAP collaborates with academic units across campus to offer safe, accessible, and high-quality study abroad and domestic study away programs that foster academic, personal, and professional growth. Additionally, IAP works in close partnership with study abroad offices within the College of Agricultural and Life Sciences and the Wisconsin School of Business to administer programs geared specifically for their academic disciplines. **studyabroad.wisc.edu** 

#### International Internships

The International Internship Program (IIP) works with undergraduates of all majors looking to gain cross-cultural experience and explore careers through internships abroad. Students can intern with organizations around the world in the fall, spring or summer. IIP advising can help with all application and travel logistics, getting academic credit, and applying for scholarships. **internships.international.wisc.edu** 



#### **Disability-Related Resources**

The McBurney Disability Resource Center facilitates campus access, including classroom accommodations, for students with disabilities. Students should complete the steps found under "Students–Apply for Accommodations" on the Center's website. New students who have been determined eligible for accommodations will engage in the McBurney Orientation and Service Training (MOST) program in order to train on specific accommodations and orient to expectations at UW-Madison. mcburney.wisc.edu

#### **International Student Services**

The International Student Services (ISS) office supports international students at UW–Madison. Beginning with orientation and throughout the duration of their studies, F and J student visa holders can work with ISS to learn how to maintain and achieve the benefits of their status. ISS also helps international students adjust to life in the U.S. by offering programs and services that promote personal, academic, and professional success. **iss.wisc.edu** 

### **First-Year Programming**

The Center for the First-Year Experience (CFYE) leads the campus in coordinating, facilitating, and assessing the first year of college for firstyear and transfer students. The center coordinates Student Orientation, Advising, and Registration (SOAR), Wisconsin Welcome, and the Transfer Transition Program. **newstudent.wisc.edu** 

# OUT-OF-CLASSROOM INVOLVEMENT

During your student's college years, you will hear about an aspect of the university's history that continues to guide the campus today: the Wisconsin Idea. The Wisconsin Idea signifies a general principle: that education should influence people's lives beyond the boundaries of the classroom. The Wisconsin Experience interprets that philosophy for students, encouraging them to apply learning inside and outside the classroom to make the world a better place.

# **Student Organizations**

More than 1,000 Registered Student Organizations-spanning many areas of academic and out-of-classroom interests-are available to UW students. The Center for Leadership & Involvement (CfLI, cfli.wisc.edu) is the link for students to get involved on campus and to grow their leadership potential. Students can explore all available student organizations on the Wisconsin Involvement Network (WIN) website. win.wisc.edu

# Volunteering

The Morgridge Center for Public Service helps students become more engaged citizens by connecting them to our broader community. Opportunities include volunteering, community-based learning courses, fellowships, voter engagement, internships and more. The Morgridge Center's largest program, Badger Volunteers, involves more than 1,500 volunteers each year serving once per week on a team. **morgridge.wisc.edu** 

# Fraternities/Sororities

The fraternity/sorority community connects students through the ideals of leadership, scholarship, citizenship, and fellowship. More than 5,000 UW students- representing over 15 percent of the undergraduate community- are members of fraternities and sororities. **fsl.wisc.edu** 

# Job Opportunities

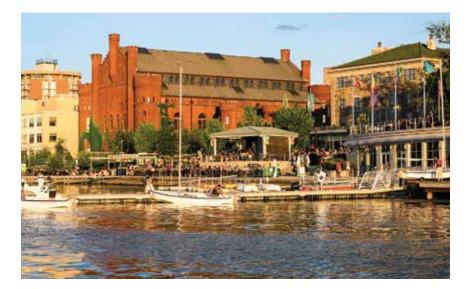
Working part time while at UW-Madison can be an integral component of future success. Students can connect to campus and the community, meet new people, develop new skills, and gain key professional experience. Explore thousands of opportunities on campus, as well as in the surrounding Madison community, by visiting the Student Jobs platform at **studentjobs**. **wisc.edu**. Positions are posted throughout the year and updated daily.

# **Multicultural Student Center**

The Multicultural Student Center (MSC) provides support, advocacy, and co-curricular experiences that center, affirm, and celebrate the diverse and intersectional identities of students of color. Their spaces, programs, and services are designed to cultivate a sense of belonging and community while strengthening all students' capacities to learn, lead, and thrive. The MSC and its affiliated identity centers (the APIDA [Asian Pacific Islander Desi American] Student Center, Black Cultural Center, Indigenous Student Center, and Latinx Cultural Center), host history and heritage month programs, discussion groups, leadership development opportunities, and other social and educational events. Located in the Red Gym next to Memorial Union, the MSC is a great place to hang out, study, meet new friends, and find community. msc.wisc.edu

# Gender and Sexuality Campus Center

The Gender and Sexuality Campus Center (GSCC) supports LGBTQ+ students and their communities. The Campus Center offers a gathering space, services, peer mentoring, and leadership programming, including Crossroads for QTPOC and the 21 LGBTQ+ student org collective. Located in the Red Gym, the GSCC also facilitates educational programs and trainings on identity and justice issues across campus. **Igbt.wisc.edu** 



# HEALTH, WELLNESS, AND SAFETY

The safety and well-being of your student is a top priority for UW-Madison. If your student needs support, please contact the Parent and Family Program. We are here to support your family and your student's success

# **Dean of Students Office**

The Dean of Students Office (DoSO) supports student success by creating a culture of caring on campus and connects students with support resources. The office assists with academic, financial, health, family emergencies, and other difficulties including students who are victims of bias incidents or violence. The office supports the success of ALL Badgers, including undergraduate students, graduate and professional students, special students, and undocumented/DACA students. **doso.students.wisc.edu** 

# University Recreation and Wellbeing

University Recreation & Wellbeing offers a wide variety of programs to help students play hard, get fit, and live well. All full-time students are members and have access to three indoor facilities, including the new Bakke Recreation & Wellbeing Center with spaces to support both mental and recreational health, and more than 60 acres of outdoor field spaces. Programs include intramural and club sports, fitness, ice, tennis, wellness coaching, swimming, massage therapy, wellbeing workshops, climbing, and more. **recwell.wisc.edu** 

#### **Nighttime Safety**

SAFEwalk is a student-staffed service that connects students with teams of trained walking companions to ensure they get around campus safely at night. Available nightly until 1 a.m., students and visitors can call or text **608-262-5000** to request a SAFEwalk. **go.wisc.edu/safewalk** 

# **University Health Services**

University Health Services (UHS) is the student health center on campus. All enrolled students are eligible to use UHS services. Most services are available at no charge because students pay for UHS services with their tuition and fees. Experienced, culturally competent professionals provide medical treatment of injuries and illnesses; counseling for a range of mental health and personal concerns; wellness services; and prevention programs for important campus health issues including alcohol and drug misuse prevention, mental health promotion and suicide prevention, and violence prevention. Access to UHS is not a substitute for health insurance. For students who need insurance, UHS offers the Student Health Insurance Plan (SHIP). **uhs.wisc.edu** 

# University Police/Emergency Notifications

The UW–Madison Police Department (UWPD) provides 24/7 law-enforcement services to the campus. Emergency calls should be directed to **911**. Non-emergency calls should be directed to **608-264-2677**. **uwpd.wisc.edu** 

Students are automatically enrolled to receive emergency notifications, called WiscAlerts, via their wisc.edu email and text message. Students also have the option to add a family member's email and cell number. You may also enroll on your own – just text **UWALERT** to **77295**. This will enroll you for six months; the system will send you a text to remind you when that six-month period has expired.

### Survivor Services and Resources

Many campus and community resources are available for student survivors of sexual assault, intimate partner violence, sexual harassment, dating violence, domestic violence, and stalking. No cost, confidential support is available through UHS Survivor Services. Services include individual and group counseling, information about rights, resources, and reporting options, case management, and accompaniment. UHS is also equipped to provide emotional support, safety planning, and support with accommodations. Community resources include the Rape Crisis Center (danecountyrcc. org) and Domestic Abuse Intervention Services (abuseintervention.org). Reporting options include the Sexual Misconduct resource and Response Program (compliance.wisc.edu/titleix); Dean of Students Office (doso. students.wisc.edu); and Madison Police Department (cityofmadison.com/ police). uhs.wisc.edu/survivor

# Student Conduct and Community Standards

The Office of Student Conduct and Community Standards (OSCCS) upholds every student's right to learn in an inclusive community that fosters integrity through challenging and supporting students to reflect, integrate, and act. The office addresses student misconduct (academic, nonacademic, and student organizations) through an educational, restorative approach.

# HOUSING

Students have many options for their living arrangements, both on and off campus. It's important that students and families explore these options and make informed housing decisions.

# **On-Campus Housing**

University Housing's Residence Halls are more than just "dorms" or a place to live. They are unique communities full of resources, support, convenient services, events, and other fellow Badgers. Live-in staff members are available 24/7 to take care of any issue. In-house resources such as academic advisors, events, and workshops help students find easy, fun ways to try new things and meet new people. Halls aren't just for new studentsreturning residents can pick their own rooms and take advantage of unique opportunities. www.housing.wisc.edu

# **Off-Campus Housing**

More than 35,000 UW-Madison students live in neighborhoods around campus. The Campus Area Housing (CAH) office maintains a listing service of rental vacancies and sublets for privately owned apartments, houses, and cooperatives/rooming houses near campus. Students may use the CAH website to search for housing and advertise their own sublets or rental vacancies. The CAH staff also offers rental information and educational resources. campusareahousing.wisc.edu

# **Rental Resources**

Students have access to free counseling for tenants interested in learning more about their rental rights and responsibilities. Information on state and local rental laws, regulations, and lease-screening services is available at the Tenant Resource Center. **tenantresourcecenter.org** 

# TRANSPORTATION AND PARKING

Students find the fastest, easiest, and most economical ways to get around campus are by walking, biking, or riding the bus. Students are encouraged not to bring a car to campus due to limited parking space.

# **Getting Around Campus**

#### Bikes

The university and the city of Madison are considered premier locations for biking. Campus has more than 16,000 bike parking stalls. Madison and Wisconsin laws recognize bicycles as vehicles and give bikes the right to use most roadways. Cyclists using roadways must comply with all traffic signals and laws. Wisconsin state law requires the use of a white front headlight and a red rear reflector at night. Bicycles are not required to be registered, however registration can help with recovering a stolen bike. **transportation. wisc.edu/bicycling** 

#### Bus (Metro Transit)

UW students are eligible for the Associated Students of Madison bus pass, which provides unlimited access to all city routes. **asm.wisc.edu/buspass** 

Fare-free campus bus routes 80, 81, 82, and 84 can be used by anyone, including students and visitors. All campus buses are kneeling buses, capable of transporting wheelchairs and other mobility equipment. Find campus route maps and schedules on the Madison Metro website (mymetrobus.com). The Accessible Circulator Shuttle provides supplemental service to the campus bus for those with mobility limitations. The shuttle serves campus buildings via on-call or pre-scheduled service. (transportation.wisc.edu).

#### Mopeds and E-scooters

Moped and e-scooter owners must have a valid UW parking permit and park in designated stalls on campus. More information is available online at **transportation.wisc.edu**. Mopeds are not permitted to park on sidewalks, terraces, or at bike racks in the city of Madison, unless the area is signed as a Moped Parking Area (cityofmadison.com/parking-utility).

#### **Student Parking**

Due to limited availability, student parking on campus is rarely granted and few students qualify for permits. Students must meet certain guidelines before they can apply for a permit. Priority is given to students who are commuting from outside of Madison. Annual and temporary UW Disabled parking permits are available to students with proper documentation. Additional information regarding permit availability, eligibility, and the process to apply can be found at **transportation.wisc.edu**.

# **Traveling Home**

#### **Out-of-Town Bus Services**

The Badger Bus, Greyhound Bus, Lamers Bus Lines, Mega Bus, and Van Galder Bus Company all depart from campus.

#### Madison-Area Taxi Services

Madison Taxi: 608-255-8294; Union Cab: 608-242-2000

#### Air Travel

The Dane County Regional Airport is about seven miles from campus and students can easily get there via taxi or the city bus. Another option is to fly into Milwaukee Mitchell International Airport, Chicago O'Hare Airport, Chicago Midway Airport, or the Minneapolis–St. Paul Airport and use bus transportation.

# **VISITING CAMPUS**

Built on an isthmus, UW-Madison and the city of Madison seamlessly blend together, creating opportunities and an atmosphere unlike any other college campus. Our vibrant community is home to a growing arts and music scene; unique restaurants, shops, and museums; the Wisconsin State Capitol and eight-block State Street pedestrian mall; breathtaking natural areas, including five lakes; the largest producer- only farmers' market in the country; and much more. (Explore all that Madison has to offer at **visitmadison.com**.) The Parent and Family Program hosts formal visit opportunities throughout the year. Learn more at **parent.wisc.edu**.

# **Visitor Questions**

Have questions before your visit to campus? The Parent and Family Program can help answer your questions about lodging, transportation, popular destinations on campus and in the community, and more. While you're here, Campus and Visitor Relations (CAVR), UW–Madison's central source for information, can assist you. Call **608-263-2400** or stop by one of CAVR's information and welcome desks, with locations at Union South, Memorial Union, and the Discovery Building.

# **Visitor Parking**

If you are driving a vehicle while visiting campus, please plan to take a few extra minutes to locate parking. If you park in UW parking lots, observe lot enforcement times posted at the entrances. Be prepared to pull a ticket, pay at a timed parking stall (pay-by-phone "meter"), or pay a parking attendant. Hourly parking is available on a first-come, first-served basis at gated parking facilities. Information on locations, rates, and real-time availability can be found at **transportation.wisc.edu**.

Visitors can visit UW Transportation Services offices (**transportation.wisc.edu**) or call **608-263-6666** for assistance during weekday business hours. In addition, the city of Madison has more than 5,000 public parking spaces downtown and on-street metered spaces for visitors (**cityofmadison.com/parking-utility**).

# **Wisconsin Union**

The Wisconsin Union operates Memorial Union and Union South, which are often referred to as the living room of campus, as well as the Fluno Center, the Pyle Center and the University Club. The Union also manages many markets and cafes across campus. Union South features a movie theater, bowling lanes, 60 hotel rooms, restaurants, and more. The Union also hosts Badger Bash at Union South, the longest-running tailgate on campus for home UW football games. Memorial Union offers two performing arts venues, an open art studio, art galleries, six boutique guest rooms, the iconic outdoor dining and events venue called the Memorial Union Terrace, many dining options, and outdoor recreation experiences and rental equipment. The Union provides hundreds of events and activities each year most of which are run by the student leaders of the Union's programming board, the Wisconsin Union Directorate (WUD). **union.wisc.edu** 

# **Wisconsin Athletics**

Badger game days serve as a core part of the campus experience. Don't miss out! Tickets are available for football, men's and women's basketball, men's and women's hockey, and more. Call **1-800-GO-BADGERS** or visit **uwbadgers.com**.

# **On-Campus Hotels**

The Fluno Center 601 University Avenue; 1-877-773-5866 Wisconsin Union Hotel, Union South 1308 W. Dayton Street; 608-263-2600 Wisconsin Union Club Suites, Memorial Union 800 Langdon Street; 608-263-2600 The Lowell Center, 610 Langdon Street; 608-256-2621

# FINANCIAL RESOURCES

# PAYMENTS, DEPOSITS, AND BILLS

At UW-Madison, tuition and housing charges are combined into one bill from the Bursar's Office for a more convenient, seamless bill payment experience. Below are descriptions of the offices that oversee financial matters, instructions on how to make payments, and other financial resources.

# Academic and Financial Offices

#### Office of Student Financial Aid

The Office of Student Financial Aid helps students access funding sources, such as grants, loans, work-study, scholarships, and part-time employment. The office receives the Free Application for Federal Student Aid (FAFSA), determines financial aid eligibility, processes/disburses financial aid to student accounts, adjusts offers when needed, and advises students regarding financial aid and money management. Phone: **608-262-3060**; Address: 333 East Campus Mall, #9701, Madison, WI 53715-1382; Email: **finaid@finaid.wisc.edu**; Web: **financialaid.wisc.edu** 

#### Office of the Registrar

The Office of the Registrar serves campus by managing student records (personal information, grades, transcripts, diplomas); the Schedule of Classes (course catalog); enrollment; declaration of degrees/majors/certificates; Wisconsin residence for tuition purposes; education record privacy; credit evaluation services, including transfer of undergraduate course or test credits; and academic eligibility certification of student-athletes. Phone: **608-262-3811**; Address: 333 East Campus Mall, 11th floor, Madison, WI 53715-1384; Email: **registrar@em.wisc.edu**; Web: **registrar.wisc.edu/contact/** 

#### **Bursar's Office**

The Bursar's Office manages student account billing and collection, provides the student account eBill; applies payments, loans, grants, and scholarships to student accounts; and processes student account refunds. Phone: **608-262-3611**; Address: 333 East Campus Mall, #10501, Madison WI 53715-1383; email: **tuition@bussvc.wisc.edu** (include student name and campus ID number); web: **bursar.wisc.edu** 

# **Scholarships**

UW-Madison annually awards more than \$29 million in scholarships to undergraduates. Most of these scholarships recognize a student's overall academic achievements or outstanding accomplishments in a particular field. For more information, visit the Wisconsin Scholarship Hub (WiSH): scholarships.wisc.edu or our general scholarships information page: financialaid.wisc.edu/types-of-aid/scholarships.

# **Financial Wellness**

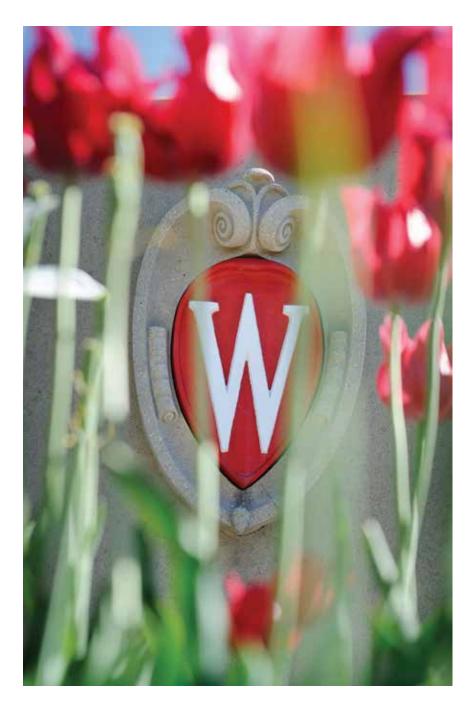
GradReady is a free financial wellness program to help students become more financially savvy. The online platform includes engaging videos, helpful resources, and real-world tools. Students can learn about topics including financial aid, evaluating loan options, creating a financing plan, considering debt-to-income scenarios, and establishing a budget. **wisc.gradready.com** 

# Minnesota-Wisconsin Tuition Reciprocity

Wisconsin and Minnesota have a tuition agreement that gives qualifying Minnesota residents a special approved reciprocity tuition rate, plus segregated fees assessed to all students. Minnesota residents must apply for tuition reciprocity through the Minnesota Office of Higher Education. More information and an application form are available at **go.wisc.edu/minntuition**.

# Wisconsin Residence for Tuition Purposes

Tuition rates at UW-Madison are generally determined by Residence for Tuition status. Students are classified as Resident (in-state) or Nonresident (out-of-state) based on whether they qualify for exemption from non-resident tuition under Wisconsin state law. The Office of the Registrar determines residency during the admissions process, prior to the student's enrollment at UW-Madison. Students who have questions about residence for tuition purposes can contact a residence counselor in the Office of the Registrar for more information. **registrar.wisc.edu/residence** 



# Class Drop/Withdrawal and Tuition Adjustments

The date a class is dropped or a withdrawal request is submitted determines eligibility for a tuition adjustment. Tuition adjustment deadlines typically occur in the first few weeks of the term for regular session courses. More deadline information can be found at **registrar.wisc.edu/dates** and detailed information about withdrawing can be found at **registrar.wisc.edu/ withdraw**. Students who are considering dropping a course or withdrawing are encouraged to reach out to their advisor first.

# **Student Account Payments**

#### Student Account eBills: Parent Access

Student Account bills are provided electronically. Students and Authorized Payers are emailed when the eBill is available. Your student can make you an "Authorized Payer" if you would like access to student account eBills. Once set up, you will receive an email with your log-in name, a temporary password, and the log-in link.

It is recommended that you log in to change the temporary password and set up a security question for resetting your password if you forget it later; otherwise, your student will have to reset it for you. Your web browser's pop-up blocker must be turned off. More: **bursar.wisc.edu** 

#### **Payment Methods**

Accepted forms of payment include electronic checks, credit/debit cards, mailed payments, and international funds transfers. For payment details, 529 College Savings Plan instructions, and bill-pay service instructions: **bursar.wisc.edu** 

#### Financial Aid (Loan/Grants/Scholarships) Disbursement

All financial aid is applied to a student's account. Most organizations mail checks for private scholarships directly to the Bursar's Office. If a student receives a check directly, the student should deliver the check to the Bursar's Office with any documents that came with it. The student's name and campus ID number should appear on the check, which should note that it is for a scholarship.

Scholarship awards from UW-Madison are submitted directly to the Bursar's Office. Loans and grants begin to be applied to student accounts the week before a term starts.

#### **Student Account Refunds**

If there are remaining funds after the student account is paid, a refund is issued to the student, unless the remaining funds are from a Parent PLUS loan. In that case, a check is mailed to the parent.

eRefunds process daily for students enrolled for eRefund and deposit directly into the account that the student provides when enrolling. Paper checks process weekly and are mailed to the student's "Mailing" address listed in the MyUW account. All Parent PLUS loan refunds will be mailed via check, unless a parent have given prior authorization for their student to receive the refund. Refer to the Financial Aid office for more information on Parent PLUS loan refunds.

# **Housing Payments**

Billing for University Housing is included on your tuition bill each semester. Payments for tuition and housing charges can be mailed to either the Bursar's Office or University Housing Cashier's Office. Information about residence hall costs can be found at www.housing.wisc.edu/residence-halls/billing.

#### **Authorized Payer**

Students may give parents and other individuals access to view and make payment to the student's tuition bill which includes housing and dining charges. bursar.wisc.edu/student-tuition-account/add-person-tuition-account

#### **Housing Payment Options**

Online: electronic check (no fee) or credit card (2.75% fee)

Mailed payment: personal check, money order, cashier's check, 529 check, scholarship and Bursar check if made payable to Division of University Housing

**In person at Cashier's Office:** personal check, money order, cashier's check, 529 check, or scholarship check. Bursar's Office refund checks and scholarship checks that are made payable to the student's name must be endorsed on the back with the student's signature and the wording "*pay to the order of Div. of University Housing*."

For payment details: www.housing.wisc.edu/residence-halls/billing/payment

# **University Veteran Services**

University Veteran Services supports military-connected students by certifying education benefits, building community through student programming and events, educating the community, and advocacy. Military-connected students include veterans, current service members, and children and spouses of current or former members of the U.S. military. **veterans.wisc.edu** 

# Wiscard

The Wiscard (**wiscard.wisc.edu**) is the official UW–Madison photo ID card for students. It provides access to campus libraries, Rec Sports facilities, the Wisconsin Union, and other campus services. For students who live on campus, the Wiscard also provides entry access to residence halls.



#### **Making Purchases**

In addition to being a photo ID and key card, the Wiscard provides a simple, safe, money-saving method to make purchases on campus. When paying with the Wiscard, students receive discounts on food purchases at University Housing, Babcock Hall Dairy Store, and Wisconsin Union dining locations. In addition, all enrolled students are exempt from sales tax on food purchases when paying with Wiscard, saving an additional 5.5% at most campus dining locations.

The Wiscard account can be used to make purchases at many other locations across campus for school-related products and services. These purchases include textbooks, school supplies, laundry in the residence halls, vending, copying, printing, computer supplies, convenience-store items, recreational sports activities, and on-campus entertainment. The Wiscard cannot be used to pay tuition or housing bills.

#### Managing the Account

The Wiscard website allows users to easily manage their accounts and make deposits online. Please visit **wiscard.wisc.edu** for additional information.



# THE FIRST-YEAR EXPERIENCE

he transition from high school to college is an important milestone in the life of your student. While every student is different, feelings of nervousness, excitement, pressure, and success are quite common. The following timeline is designed to provide you with information about transitions that students commonly face during their first year of college.



# **UW-MADISON NEW STUDENT TIMELINE**

#### Late Summer

The weeks leading up to the start of classes can be filled with anxiety and anticipation. Students may be wondering if they will like it at UW-Madison. Will they like their roommates? Will they make friends? Will they be able to succeed in their classes? What will happen to their relationships with high school friends and family members?

#### Advice for Parents and Families

Be prepared for your student's and your own conflicting emotions as the day of departure approaches. Discomfort is part of the process. Talk about academic expectations and encourage your student to set goals. Make a financial plan and openly discuss payment/spending expectations. Talk about how often you plan to communicate with each other. Discuss the use of alcohol and other personal choices your student will be making. View additional information on the Parent and Family Program website (**parent.wisc.edu**).

#### **Conversation Starters**

- What are you most looking forward to about attending UW-Madison?
- What are you most nervous about?
- What plans do you have for saying goodbye to friends who are staying home or going to other schools? What plans do you have to stay in touch?

#### September

As students move to campus and begin classes, they are faced with new opportunities to make their own choices and experience new freedoms. Feelings of homesickness and the desire for frequent contact with family are common. The Transfer Transition Program can help connect transfer students to campus through events and information (**transfer.wisc.edu**). Students are also getting to know their roommates, making new friends on campus, and finding their way around. This tends to be a time when students incur a lot of expenses for items such as textbooks, school supplies, and room decorations/furnishings.

#### **Advice for Parents and Families**

Remember that you are now transitioning into being a coach and mentor to your student. Listen with an open mind and be supportive. Encourage your student to attend campus welcome activities and meet new friends. Ask about classes, friends, and opportunities for involvement.

#### **Conversation Starters**

- What is your roommate like?
- Which classes seem most interesting to you?
- Have you found a good place to study?
- What events have you attended?
- Is the amount of money we agreed upon working out?
- Are any of your classes harder than you expected? How are you managing them?



What Is a House Fellow?

House Fellows are student staff members who live in the halls and work with residents to build a strong community. They help students address problems and get connected on campus. Students should be encouraged to get to know their House Fellow.

# October-November

Classes are in full swing, and students are beginning to get feedback on their progress. Some may be surprised at the amount of work they have for their classes and may struggle with managing their time. Others will be disappointed about grades on their first exams or papers. Roommate conflicts may also flare up at this time after the initial "honeymoon" phase is over. (See the box to the right for how to be supportive during roommate conflict.) In addition, class enrollment for spring is quickly approaching, and students will be making plans with their academic advisors. Many students are already discussing their housing plans for next year. Of course, life will still continue at home, and students will want to stay informed about what's going on with their families.

#### **Advice for Parents and Families**

To be reassuring to your student, express confidence that your student can succeed in this environment. Have two-way conversations: let your student know what's going on at home and don't make any major changes-moving, vacations, remodeling your student's room, etc.-without talking about it first.

Talk about study skills and time management, and refer to campus resources. Encourage your student to form relationships with instructors and consult with an academic advisor when selecting next semester's classes.

Discuss plans for upcoming events, such as a trip home for Thanksgiving. Break periods are approaching quickly-how will this change things in your home? Ask about study time, workload, and involvement in campus organizations/activities. Also inquire about taxes and the FAFSA.

As your student begins to make housing decisions for next year, talk about all the factors to consider, including whether to remain on campus or move off campus, and how to handle meals. Pay special attention to what type of living environment will help your student be most successful academically. Make sure your student knows that the residence halls offer many programs popular with returning students. Important information about living off campus—and the most comprehensive listings for available rentals in downtown Madison—can be found at the Campus Area Housing website: campusareahousing.wisc.edu.

#### **Conversation Starters**

- · How are you managing the workload? What is your study schedule?
- What courses are you thinking of taking next semester?
- Are you thinking about joining any groups, clubs, or activities? Which ones? Why?
- Have you met with any of your professors or teaching assistants and your advisor?
- What can you do differently on your next exam/paper to do better? What is working well?





It's completely normal for conflict to develop between roommates as both students may be sharing a room for the first time, perhaps with someone who is quite different from themselves. Most students can work things out when they discuss issues directly, listen to each other, and remain flexible.

You can be supportive through this process by referring your student to resources provided by University Housing, rather than by getting directly involved yourself. If the roommates cannot work things out themselves, encourage your student to contact their House Fellow. House Fellows are live-in student staff who undergo a thorough selection and training process and live on or very near every resident floor. They are trained in conflict resolution and are available to discuss roommate conflicts privately or with roommates to find a compromise, often with the aid of an established Roommate Agreement form. If this does not seem to improve the situation, the House Fellow will then contact the appropriate staff within University Housing to seek further solutions.



# December

As final exams approach, students may feel more stress about academics. This, combined with the onset of winter weather in Wisconsin, can leave some students feeling run down. While they may be excited for the semester to end, some students are also disappointed about missing holiday preparations at home.

#### Advice for Parents and Families

Sending a care package that includes healthy snacks, cold remedies, and favorite holiday items from home can go a long way to boosting your student's spirits and your student's immunity to illness. Discuss plans for winter break, including vacation time, working, or doing work for classes. Understand that planning for the holidays is not the same without everyone present.

# Finding a Community of Support

University of Wisconsin-Madison offers opportunities for all students to find community and a sense of belonging. However, finding community can take time. Your relationship with your student is unique and we encourage you to approach these topics in ways that feel authentic, honest, and empathetic.

• Reassure your student that this is normal. Remember, this is a major life transition, which is not often easy.

- Listen with empathy and care. Focus on resiliency and use the information you learned at SOAR and through the Parent and Family Program to refer your student to on-campus resources and services that can help.
- Encourage your student to make friends. For some students, it may be better to look around for other students who are alone and strike up a conversation. For others, it is better to connect with a group of students. If the first person is not someone your student connects with, the second or third might be.
- Discuss their plans to get involved with campus lifethrough student organizations, interest-based activities, volunteering in the community, or other ways to connect with their peers. Encourage your student to attend events and join organizations. There are more than 1,000 student organizations at UW-Madison. Students should continue doing things they love-the activities that have contributed to their success in getting to this point- as well as try new things. Volunteering or getting a job are also great ways to connect with other students and learn outside the classroom.
- Encourage your student to talk to a House Fellow or Resident Life Coordinator. House Fellows are trained and experienced in supporting students who are homesick. They also have access to resources and people who can help.
- University Health Services is an excellent, no-cost, confidential resource for students who may be struggling. UHS Mental Health offers individual and group counseling, psychiatric services, and a variety of outreach programming across campus. They also employ one of the largest and most diverse mental health staff in the country to best meet the needs of all student identities.
- First time appointments can be made by calling 608-265-5600 (option 2) or through MyUHS. For assistance with urgent mental health concerns, 24-hour crisis services are available to UW-Madison students, and to those concerned about a UW-Madison student. Call **608-265-5600 (option 9**) to speak with a counselor.



#### **Conversation Starters**

- What are you doing to stay well during finals week?
- Which exams are you concerned about?
- What could I send you to help you feel better?
- What do you want to do at home during your break?

#### Winter Break

With final exams finished, many students return home for winter break, and there may be concerns about how they will adjust to routines at home. For many, winter break is an opportunity to catch up on sleep and reconnect with friends they haven't seen in months. They will also begin to receive their firstsemester grades and experience joy, disappointment, or relief.

#### Advice for Parents and Families

Conversations about expectations and schedules before and after your student returns home can help ease the transition for all family members.

#### **Conversation Starters**

- Let's talk about how the rules will change for you when you are home, now that you are a college student.
- What was the best part of your first semester in college? What would you do differently?
- What classes are you taking next semester?

# January-February

Students should strive to return from winter break with renewed energy for the semester ahead. This is a typical time for students to reassess their timemanagement strategies and turn over a new leaf, if necessary. Students may also engage in more exploration about their majors or careers, changing their minds or solidifying previous choices. Also, students begin thinking about spring break, including making plans for travel, work, or catching up on coursework.

#### Advice for Parents and Families

The house is empty again—it's a roller coaster ride! You might feel some anxiety about your student's grades. This is a good time to review or revise budgets based on a semester's worth of experience. Also ask what changes might need to occur to support your student's well-being. Encourage spring break safety.

#### **Conversation Starters**

- What do you like about your new classes?
- Are you doing anything differently with your studying this semester?
- · Have you decided what you are doing for spring break?
- Tell me about your good friends on campus.

### March-May

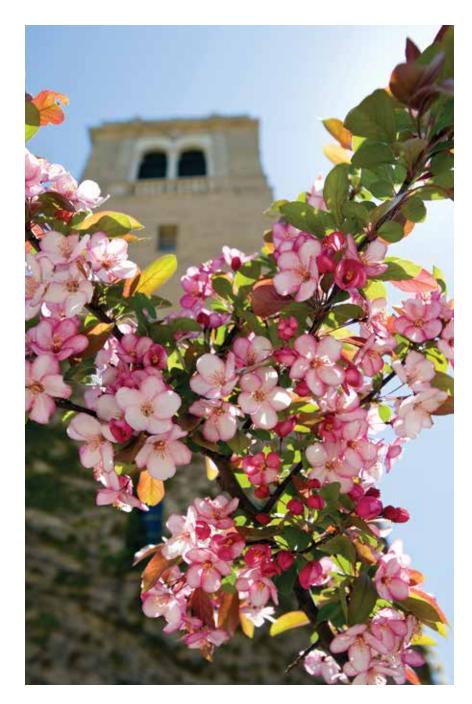
Spring recess comes and goes, and many students start making plans for the summer, all in the midst of another set of midterms. Most students feel more confident with their time-management skills and experience less stress with their exams this time around. They will also be enrolling in classes for the fall and considering options for the summer. Some students will have mixed feelings about leaving Madison for the summer, and others will decide to stay to take classes and/or pursue summer work opportunities. As the spring semester ends, you are likely to be amazed at the changes in your student and all that your student has accomplished this year.

#### Advice for Parents and Families

This is a good time to reflect on the past year. Talk about any changes that should be made to help your student learn and flourish in the college environment. Ask your student whether taking a summer course might be part of a strategy to stay on track for graduation or a chance to focus on a challenging course. Think about your own plans for the summer. If your student is returning home, discuss expectations regarding rules and responsibilities for the summer, as well as expectations for earning money and planning for the upcoming year. To help with this transition, see the box titled "Coming Home for the Summer" on the next page.

#### **Conversation Starters**

- What value could taking a summer course provide? Have you discussed summer courses with your advisor?
- What courses are you taking next year? Are you starting to narrow in on a possible major?
- What are you looking forward to about your living arrangements for next year?
- How do you think you have changed this year?
- What do you wish you had done differently in your first year of college?
- I am so proud of how you have learned and grown this year!



# SUMMARY OF ADVICE FOR FAMILIES

Change is exciting and can also be stressful. Be prepared for your student'sand your own-conflicting emotions during this time of transition. Discomfort is a normal part of the process.

- Express your confidence that your student will be able to flourish and navigate this new environment. By serving more as a coach than a problem- solver, you will help your student develop this ability.
- Talk with your student about how often you will communicate by phone, email, or text message. Discuss the frequency of visits home and family visits to campus, and be aware that these tend to change each semester.
- Talk with your student about expectations regarding academics, major choice, and careers. Encourage your student to set personal and academic goals. Be aware that the college learning environment is very different from high school, and students may not immediately earn the same grades as they did previously.
- Make a financial plan and talk about how your student intends to pay for expenses. Discuss payment/spending/employment options.
- Discuss the use of alcohol and other personal choices that your student will be making. Encourage responsibility, and have an open dialogue with your student.
- Acknowledge that college is a time for students to try new things and meet people who might be different from them in a variety of ways. Be supportive as your student engages in new activities and moves outside previous comfort zones.
- Inform your student about major changes at home (moving, remodeling your student's room, etc.).
- Help your student stay connected to activities at home. Acknowledge that your student may be sad about missing family birthdays, holidays, and community events. Find creative ways to keep your student involved and informed.
- Send care packages with notes from home, practical items, or treats to share with roommates and friends. These are especially welcome during more stressful times of the semester.



When your student comes home for the summer after the first year at college, life will be different from what it was before. Although that seems obvious, without giving it some prior thought, misunderstandings and conflicts can arise when your student seems to be following a script that is different from yours.

Living away from home for a school year is a life-changing event, and your student will be comfortable with and used to independence, especially after spending the last year in an unsupervised environment. This could be an area of conflict if you expect a phone call to let you know when your student will be home. Be sure to negotiate conflicts early to avoid tensions later on.

On the other hand, you may be anticipating newfound maturity and independence, and be disappointed to find the kitchen sink filled with dirty dishes, laundry left for you to do, and the gas tank on empty when you need the car. It can be daunting to realize that even though your student is now technically an adult, your role as a mentor and coach is still in play. In the process of launching your student as an independent adult, you will need to continue reinventing just what that role is.

You also may think you know your student's interests and identity, but you could find that your student has made changes and discovered new things about themselves. The Parent and Family Program is here to help equip you with strategies and resources to support your student's well-being, and encourage them to seek help if they need it.

There may be some emotional and rocky times during the summer, but your lives will be enriched if mutual respect and listening are the guides you and your student establish for staying connected with each other.

# **CAREER SERVICES**

Every student is encouraged to work with a career advisor throughout their time at UW-Madison to explore career opportunities, develop goals, and take steps to pursue them. The career exploration and planning process takes time, and students are encouraged to begin working with career services offices as early as freshman year. Any undergraduate student who is undecided about their career or academic goals can meet with the Career Exploration Center. Each UW-Madison school and college has its own career services office, which is tailored to prepare students in their respective fields for employment and graduate school. Career advisors can help students with career exploration and assessment, building skills through relevant experiences, job search strategies, finding internships, networking, connecting with alumni and employers, interview preparation, job offer negotiation, and résumé/cover letter review. To learn more, visit **careers.wisc.edu**.

Students can find jobs, internships, and connect to campus career centers and events through their free UW-Madison Handshake account. The Handshake app is available on the MyUW dashboard – add the Handshake app by visiting **my.wisc.edu**.

#### How can a career advisor help my student?

Career advisors can work with students at all stages of the career development process. Even when students have many different career interests, advisors can help them reflect on their skills and interests so they understand how those can be applied to the work world. Career advisors also create plans to advance a student's interests through hands-on experience. Providing these resources helps students find their way to satisfying careers.

#### How can my student find a career advisor?

Students should start at **careers.wisc.edu**, which connects them to their academic school or college's career services and advisors. For students who are undecided about their academic major(s) and career interests, the Career Exploration Center offers individual career advising appointments and events.

# Is career advising required? Does my student have an assigned career advisor like the assigned academic advisor?

While students are not required to meet with career advisors, it is highly encouraged. Additionally, students can start a conversation with their academic advisors about career interests. Academic and career planning go hand in hand.



#### When should my student see a career advisor?

Students should start thinking about career and internship options and opportunities as early as the first year of college. The Career Exploration Center can help students looking to start the career planning process or learn which career development resource on campus is best for them. Students nearing graduation will be best served by the tailored career services offices in the schools and colleges.

#### My student hasn't picked a major yet. Can a career advisor still help?

In a word: yes! For many students, ideas about their careers, academic and personal interests, strengths, and values are interrelated. Learning about one of these areas can help clarify or refine a student's understanding of another. Learning about the connections between majors, skills and interests, and careers can help students understand the different paths of the college experience.

# How can my student network and find career opportunities through UW–Madison after graduation?

Badger Bridge (**badgerbridge.com**), a professional network supported by the Wisconsin Alumni Association, connects students and recent graduates to established UW alumni for professional advice, support, and opportunities. Throughout the year, UW-Madison also offers career and internship fairs, as well as networking events with employers and alumni.

# **IMPORTANT DATES 2023-2024**

University Residence Halls move-in (as assigned)	) August 30-September 1, 2023
Labor Day	September 4, 2023
Instruction begins	September 6, 2023
Fall tuition due	September 15, 2023
Badger Pay 2nd Installment Due	October 13, 2023
Family Weekend	October 20–22, 2023
Badger Pay 3rd Installment Due	November 10, 2023
Thanksgiving recess	November 23–26, 2023
Last day of classes	December 13, 2023
Study day	December 14, 2023
Exams begin	December 15, 2023
Winter Commencement (no exams)	December 17, 2023
Exams end	December 21, 2023
University Residence Halls close (at noon)	December 22, 2023
Martin Luther King Jr. Day	January 15, 2024
University Residence Halls open	January 20, 2024
Instruction begins	January 23, 2024
Tuition due for spring term	February 2, 2024
Badger Pay second installment due	March 1, 2024

Spring recess	March 23–31, 2024	
Badger Pay third installment due	April 5, 2024	
Last day of classes	May 3, 2024	
Study day	May 4, 2024	
Exams begin	May 5, 2024	
Exams end	May 10, 2024	
Commencement Weekend	May 10-12, 2024	
University Residence Halls close	May 11, 2024	
Four-week summer session	May 20–June 16, 2024	
Three-week summer session	May 28-June 16, 2024	
Tuition due for summer term	June 7, 2024	
Eight-week summer session	June 17-August 11, 2024	

Events and deadlines in this handbook are subject to change and are specific to undergraduate students.

For additional important dates and events, visit the Parent and Family Program website (parent.wisc.edu) or call 1-877-262-3977.

Thank you to our sponsor

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# **IMPORTANT CONTACTS**

If you have questions during your student's time at UW-Madison, please contact the Parent and Family Program at 1-877-262-3977 or **parent@uwmad.wisc.edu**. You can also find more information on our website at **parent.wisc.edu**. Below are additional important contacts that may be helpful to you or your student.

Bursar's Office (for fast service, contact by email: tuition@bussvc.wisc.edu)	608-262-3611	www.bursar.wisc.edu
Campus Area Housing Listing Service (off-campus housing)	608-263-2452	campusareahousing.wisc.edu
Campus and Visitor Relations (campus information)	608-263-2400	www.info.wisc.edu
Dean of Students Office	608-263-5700	www.doso.students.wisc.edu
Destination Madison	1-800-373-6376	www.visitmadison.com
Division of Information Technology (DoIT Help Desk)	608-264-4357	www.it.wisc.edu
nternational Academic Programs (study abroad)	608-265-6329	www.studyabroad.wisc.edu
1emorial Union	608-265-3000	www.union.wisc.edu
Office of Admissions and Recruitment	608-262-3961	www.admissions.wisc.edu
Office of the Registrar (enrollment, grades, transcripts, diplomas)	608-262-3811	www.registrar.wisc.edu
Office of Student Financial Aid (grants, loans, student employment)	608-262-3060	www.financialaid.wisc.edu
Parent and Family Program	1-877-262-3977	www.parent.wisc.edu
AFEwalk	608-262-5000	www.go.wisc.edu/safe-walk
ransfer Transition Program	608-890-4690	www.transfer.wisc.edu
Jnion South	608-890-3000	www.union.wisc.edu
Iniversity Book Store	608-257-3784	www.uwbookstore.com
Iniversity Health Services	608-265-5600	www.uhs.wisc.edu
Iniversity Housing (on-campus housing)	608-262-2522	www.housing.wisc.edu
JW Badger Athletics Ticket Office	1-800-GO-BADGERS	www.uwbadgers.com
JW Libraries	1-608-262-3193	www.library.wisc.edu
JW Police (non-emergency)	608-264-2677	www.uwpd.wisc.edu
JW Student Job Center	608-262-5627	www.studentjobs.wisc.edu
JW Transportation Services (campus parking and commuter solutions)	608-263-6666	www.transportation.wisc.edu
Viscard Office	608-262-3258	www.wiscard.wisc.edu



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